



**Corporate Policy and
Resources Committee**

**Thursday, 16 December
2021**

**Subject: Amendment to the Start Time for Meetings of the Governance
and Audit Committee**

Report by:

Monitoring Officer

Contact Officer:

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Purpose / Summary:

To amend the start time for meetings of the Governance and Audit Committee from 2pm to 10am, commencing January 2022 and for the remainder of the Civic Year

RECOMMENDATION(S):

1. Members approve the amendment of the start time for meetings of the Governance and Audit Committee from 2.00pm to 10.00am, commencing January 2022 and for the remainder of the Civic Year

IMPLICATIONS

Legal:

Financial: FIN/149/22/SL

There are no financial implications of the proposed amendment.

Staffing: There are no staffing implications arising from this suggested amendment

Equality and Diversity including Human Rights:

Data Protection Implications: N/A

Climate Related Risks and Opportunities: By amending the start time of the Committee meetings, there are no changed climate related risks. Members of the Committee travelling to the Guildhall for the meetings will continue to do so, as will relevant Officers.

Section 17 Crime and Disorder Considerations: N/A

Health Implications:

Title and Location of any Background Papers used in the preparation of this report:

Risk Assessment:

Call in and Urgency:

Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

X

Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

X

1 Introduction

- 1.1 A request was received by the Democratic Services and Elections Team Manager for the start time of meetings of the Governance and Audit Committee to be amended, from 2.00pm to 10.00am.
- 1.2 This request had been discussed with all current Members of the Committee prior to being made, with all in favour of the amendment.
- 1.3 The Corporate Policy and Resources Committee is therefore being asked to approve this amendment, with effect from January 2022 and for the remainder of the Civic Year.
- 1.4 Annual Council in May 2022 will consider all matters concerning the Committee arrangements and, as detailed in Part V, Section 1.3 (f) of the Constitution, "... determine the normal commencement time for each Committee".

2 Recommendations

- 2.1 It is therefore recommended that Members approve the amendment of the start time for meetings of the Governance and Audit Committee from 2.00pm to 10.00am, commencing January 2022 and for the remainder of the Civic Year.